



**Monday, January 25, 2021
Board Meeting - 7:00 p.m.**

**LAKE WASHINGTON SCHOOL DISTRICT
BOARD OF DIRECTORS MEETING
L. E. Scarr Resource Center**

Under the Open Public Meetings Act (OPMA), in-person board meetings are not permitted until the end of the declared emergency or further action by the Legislature or Governor. The board will continue to hold meetings remotely until further notice. The board meeting will be live streamed and viewable on the district website. If you are unable to live stream the meeting, you may call (425) 936-2813 - Conference IE: 37127.

A. Regular Board Meeting - 7:00 p.m.

Subject	1. Open Meeting/Roll Call
Meeting	Jan 25, 2021 - Board Meeting - 7:00 p.m.
Type	Discussion

B. Opening Items

Subject	1. Convene, Roll Call
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Meeting	Jan 25, 2021 - Board Meeting - 7:00 p.m.
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Type	Procedural
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Due to current social distancing precautions because of the Coronavirus, all meeting participants will be joining the meeting remotely in alignment with current proclamation issued by Governor Inslee. The board meeting will be live streamed and viewable on the district website. Viewers could call (425) 936-2813, Conference ID: 37127 to listen to the meeting in alignment with the Governor's proclamation. There will be no in-person public comment to ensure social distancing. All public comments should be submitted either by e-mail /voice mail or requesting to speak publicly via a link to djenkins@lwsd.org.

B. Opening Items

Subject	2. Approve January 25, 2021 Agenda
Meeting	Jan 25, 2021 - Board Meeting - 7:00 p.m.
Type	Action
Recommended Action	Move to approve the January 25, 2021 agenda as presented.
The board will take action to approve the January 25, 2021 agenda as presented.	

C. Recognitions

Subject	1. School Board Appreciation Month
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Meeting Jan 25, 2021 - Board Meeting - 7:00 p.m.

Type	Recognition
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A proclamation has been issued by the Governor that January 2021 is School Board Appreciation Month. In honor of School Board Appreciation Month, we will take a moment to recognize our board members and present them with certificates, Building the future of public education, for their service to the district and community.

File Attachments

[Governor Proclamation - School Board Appreciation Month, Jan. 2021.pdf \(1,035 KB\)](#)

Certificate, School Board Appreciation - Eric Laliberte.docx (397 KB)

Certificate, School Board Appreciation - Mark Stuart.docx (397 KB)

Certificate, School Board Appreciation - Chris Carlson.docx (397 KB)

Certificate, School Board Appreciation - Siri Bliesner.docx (397 KB)

Certificate, School Board Appreciation - Cassandra Sage.docx (397 KB)

D. Audience Participation

Subject	1. Public Comment Guidelines
Meeting	Jan 25, 2021 - Board Meeting - 7:00 p.m.
Type	Information

Audience Participation

The Board of Directors of Lake Washington School District welcomes the public to the business meetings of the Board and encourages community engagement. The Board dedicates 30-minutes at these meetings to hear from the public during a public comment period. However, in alignment with the current proclamation issued by Governor Inslee, there will be no in-person public comment to ensure social distancing. Currently, there are three options to submit public comment:

- **Written:** Public comments can be submitted by email to djenkins@lwsd.org by 3:00 p.m. on the day of the board meeting. The comments are compiled, distributed to the board, and posted on the district website. Due to time constraints, not all individuals that submit written comment will have their statement read. Public comment will be offered in the order of which it is received.
- **Televised:** If requested by email to djenkins@lwsd.org by 1:00 p.m. on the day of the board meeting, a Microsoft TEAMS link will be shared with you to join the board meeting during public comment. You can then share your comments which are recorded and televised. Public comments will be limited to 3-minutes per person. Due to time constraints, not all individuals that request to make televised public comment will be able. Public comment will be offered in the order of which it is received. If invited, please join the Board Meeting online at the start of the meeting. President Laliberte will ask you to provide your comment. You are asked to turn your camera and microphone on and speak for the designated 3-minutes. After your public comment has concluded, it is requested that you leave the Microsoft TEAMS meeting and continue watching the live stream broadcast if interested in viewing the meeting.
- **Orally:** You may dial-in by 1:00 p.m. on the day of the board meeting and leave a voice mail message at 425.936.1257 which may be played during public comment. Public comment will be offered in the order of which it is received. Please limit your comments to 3-minutes.

D. Audience Participation

Subject	2. Public Comment
Meeting	Jan 25, 2021 - Board Meeting - 7:00 p.m.
Type	Information
File Attachments Jan 25 2021 Public Comments.pdf (846 KB)	

E. Consent Agenda

Subject	1. Minutes - January 11, 2021 Board meeting
Meeting	Jan 25, 2021 - Board Meeting - 7:00 p.m.
Type	Action (Consent), Minutes
Recommended Action	Move to approve the January 11, 2021 board meeting minutes as attached.
The minutes of the January 11, 2021 Board Meeting will be submitted for approval.	

E. Consent Agenda

Subject	2. Human Resources Report
Meeting	Jan 25, 2021 - Board Meeting - 7:00 p.m.
Type	Action (Consent)
Recommended Action	Move to approve the January 25, 2021 Human Resources Report.
The January 25, 2021 Human Resources Report is presented for approval.	
File Attachments Jan 25 2021 Human Resources Report.pdf (33 KB)	

E. Consent Agenda

Subject **3. Instructional Materials Curriculum**

Meeting Jan 25, 2021 - Board Meeting - 7:00 p.m.

Type Action (Consent)

Recommended Action Adopts the instructional materials for use in the Lake Washington schools as presented.

RCW 28A.320.230 and the SPI Bulletin No. 191-67 establish that each school district shall maintain an Instructional Materials Committee to assist in recommending instructional materials to be used in the respective schools of the district and that the final approval of such material is the responsibility of the Board of Directors. The district's Instructional Materials Committee has reviewed a series of instructional materials as to their instructional purpose, readability level, and treatment of minorities and gender. The above instructional materials satisfy the selection criteria as cited in the Policy 2020-P.

The following book has been recommended by the Instructional Materials Committee for district-wide adoption. The items recommended for adoption are:

Title: Sit In: How Four Friends Stood Up by Sitting Down
Author: Andrea Davis Pinkney
Publisher: Little Brown Books for Young Readers
Copyright: 2010
No. of Copies: 25
Price: \$11.59
School Requesting: Equity Department
Classification: Grades 2-6

Title: Drum Dream Girl
Author: Margarita Engle
Publisher: HMH Books for Young Readers
Copyright: 2015
No. of Copies: 25
Price: \$13.49
School Requesting: Equity Department
Classification Grades K-3

Title: Brothers of the Knight
Author: Debbie Allen
Publisher: Puffin Books
Copyright: 2001
No. of Copies: 25
Price: \$7.99
School Requesting: Equity Department
Classification Grades 1-3

Title: Let's Talk About Race
Author: Julius Lester
Publisher: Harper Collins

Copyright:	2008
No. of Copies:	25
Price:	\$4.99
School Requesting:	Equity Department
Classification	Grades 3-6

Title:	This Side of Home
Author:	Renee Watson
Publisher:	Bloomsbury
Copyright:	2015
No. of Copies:	35
Price:	\$9.99
School Requesting:	Juanita High School
Classification	Grade 9

E. Consent Agenda

Subject **4. OE-3, Treatment of Community Stakeholders, Approval of Reasonable Interpretation and Indicators**

Meeting Jan 25, 2021 - Board Meeting - 7:00 p.m.

Type Action (Consent)

Recommended Action Move to approve the Reasonable Interpretation and Indicators for OE-3, Treatment of Community Stakeholders, as presented.

Several of the indicators for Operational Expectations Policy, OE-3, Treatment of Community Stakeholders are being updated to ensure they are quantifiable, measure evidence and not process and are precise. Below are the adjustments being made to the indicators with a short rationale on the update.

Previous Indicator	Update	Rationale
Percentage of Uniform Complaint Procedure (a written statement alleging discrimination, harassment or a violation of a federal or state law or regulation) claims related to breach of confidentiality or violations of the Family Education Rights and Privacy Act.	REMOVE	Formal complaints are already measured in 3.2.
All computer systems are password protected and users are assigned with appropriate security credentials to access resources.	100% of computer systems are password protected and 100% of users are assigned appropriate security credentials to access resources.	Adjust wording to be consistent with other indicators.
All computers have up-to-date security protocols for information systems (such as a data back- up systems in place, up-to-date firewalls, and regular security audits).	100% of computers and systems have up-to-date security protocols in place.	Adjust wording to be consistent with other indicators
Number of uniform complaints filed.	REMOVE	Number of complaints don't measure the ability to effectively handle the complaints.
Percentage of complaints investigated and resolved in within the required timelines.	100% of uniform complaints are investigated and resolved in within the required timelines.	Adjust wording to be consistent with other indicators and provide a target.
Percentage of appealed claims.	100% of appeals from uniform complaints are	Adjust wording to be consistent with other indicators and

	investigated and resolved within the required timelines.	provide a target.
Complaints and concerns are promptly addressed in accordance with applicable district policy and procedures and state/federal laws.	The District has policies that govern protection against retaliation and illegal discrimination.	Modify to make more precise to measure with evidence.
The District hosts monthly community forums, focus groups, committees with a variety of stakeholders throughout the district.	REMOVE	Remove as this is based on process versus evidence.
At least ninety-five percent of respondents indicating agree completely, agree mostly, or agree slightly on the characteristic "high levels of family and community involvement" on Nine Characteristics Survey.	95% or more of staff respondents to the "Nine Characteristics Survey" indicate agree completely, agree mostly, or agree slightly on the "high levels of family and community involvement" category.	Adjust wording to be consistent with other indicators.
At least ninety-five percent of respondents indicating agree completely, agree mostly, or agree slightly on the characteristic "high levels of collaboration and communication" on Nine Characteristics Survey.	95% of more of staff respondents to the "Nine Characteristics Survey" indicate agree completely, agree mostly, or agree slightly on "high levels of collaboration and communication" category.	Adjust wording to be consistent with other indicators.
The number of district published opportunities that provide ongoing information about volunteer opportunities.	100% of school sites have registered community volunteers.	Modify to make more precise to measure with evidence.
The number and percentage of volunteers who renew their application after their first two years of approval.	The total number of community volunteers increased from the start of the school year to the end by at least 10%.	Modify as the renewals are not currently measurable in our system.

File Attachments

[OE-3 Treatment of Community Stakeholders Reasonable Interpretation Jan 25 2021.pdf \(206 KB\)](#)

E. Consent Agenda

Subject	5. GC/CM Construction Change Order No. 2, Juanita High School Rebuild and Enlarge Project #2 (Site 82)
Meeting	Jan 25, 2021 - Board Meeting - 7:00 p.m.
Type	Action
Recommended Action	Move to authorize the superintendent or his designee to approve construction Change Order No. 2 with Cornerstone General Contractors for the Juanita High School Rebuild and Enlarge project in the amount of \$3,964,539 plus sales tax. Approval of this change order results in a revised GMP of \$100,413,454.

On April 16, 2018, the Board of Directors approved the Guaranteed Maximum Price (GMP) for preconstruction and construction services of the Juanita High School Rebuild and Enlarge Project.

Construction Change Order No. 2 for the Juanita High School Rebuild and Enlarge project is attached for your review. The change order includes two (2) changes to the construction contract for the Juanita High School Rebuild and Enlarge project. One (1) change is an additive cost, and one (1) change is a deductive cost.

One (1) Change Order Proposals (COP) is due to design coordination issues:

- COP 425r1 adds final costs for construction of field areas

One (1) COP is due to regulatory agency requirements:

- COP 547 credits the GMP for cost saving from the General Contractor/Construction Manager and the Electrical Contractor/Construction Manager subcontractor (deductive)

The total of the change orders for this project is 3.40% of the established construction GMP. The cost of the changes from Change Order No. 2 is within the budget estimated for this program. The costs for construction of the field area will be shared using both 2016 Bond Program and 2018 Capital Project Levy Fund reserved for Athletics and Playfield Upgrades.

Board Approved Final GMP Construction Contract Amount	\$97,113,215
Current Change Order	
Change Order No. 2	\$3,964,539
Total Change Orders	
Change Orders No. 1 through 2	\$3,300,239
Contract Amount including this Change Order	\$100,413,454

File Attachments

[Juanita HS Change Order No. 2 Jan. 25, 2021.pdf \(238 KB\)](#)

E. Consent Agenda

Subject	6. GC/CM Construction Change Order No. 5, Timberline Middle School (Site 72)
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Meeting Jan 25, 2021 - Board Meeting - 7:00 p.m.

Type	Action
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Recommended Action	Move to authorize the superintendent or his designee to approve construction Change Order No. 5 with Lydig Construction, Inc. for the Timberline Middle School project in the amount of (\$33,469) plus sales tax. Approval of this change order results in a revised GMP of \$61,687,216.
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On October 2, 2017, the Board of Directors approved the Guaranteed Maximum Price (GMP) for preconstruction and construction services of the Timberline Middle School (the new school in Redmond Ridge).

Construction Change Order No. 5 for Timberline Middle School is attached for your review. The change order includes one (1) change to the construction contract for the Timberline Middle School project. The one (1) change is a deductive cost.

One (1) COP is for owner requested changes:

- COP 600 reconciles final GCCM costs (deductive)

The total of the change orders for this project is 6.21% of the established construction GMP. The cost of the changes from Change Order No. 5 is within the budget estimated for this program.

Board Approved Final GMP Construction Contract Amount	\$58,080,575
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Current Change Order

Change Order No. 5	(\$33,469)
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Total Change Orders

Change Orders No. 1 through 5	\$3,606,641
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Contract Amount including this Change Order	\$61,687,216
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File Attachments

Timberline MS Change Order No. 5.pdf (128 KB)

E. Consent Agenda

Subject **7. Final Acceptance, Timberline Middle School (Site 72) Resolution No. 2301**

Meeting Jan 25, 2021 - Board Meeting - 7:00 p.m.

Type Action

Recommended Action Move to approve Resolution No. 2301 to accept the work of Lydig Construction Inc. of the Timberline Middle School project

The architect of the Timberline Middle School project, McGranahan Architects, and Lake Washington School District staff have reviewed the work of the general contractor, Lydig Construction, Inc., and have determined the project is complete. McGranahan Architects has submitted a letter dated September 16, 2020 recommending acceptance, a copy of which is attached. Washington Administrative Code (WAC) 392-344-160 requires that final acceptance of a school construction project be made by the Board of Directors. Release of retention, or release of a retention bond provided in lieu of retention, will take place when the requirements of WAC 392-344-165 are satisfied.

File Attachments

[Timberline Final Acceptance Resolution No. 2031.pdf \(32 KB\)](#)

[Timberline Final Acceptance Architect Letter.pdf \(133 KB\)](#)

E. Consent Agenda

Subject 8. Donations

Meeting Jan 25, 2021 - Board Meeting - 7:00 p.m.

Type Action (Consent)

Recommended Action Move to accept the January 11, 2021 donations as attached.

Individuals and/or groups periodically desire to make monetary donations to the school district. Monetary donations which exceed \$1,000 are submitted for board approval. Following is a list of those requests for the time period including the individual or group making the request, the amount of donation and the purpose for which the funds are to be used.

The January 11, 2021 donations are presented for approval.

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
Lake Washington Schools Foundation to Lake Washington School District	\$6,078.89	To provide relief to district families with negative lunch account balances.
Lake Washington Schools Foundation to Lake Washington School District	\$3,200.00	To provide Teen Mental Health First Aid instructor tuition.
Christa McAuliffe PTSA to McAuliffe Elementary School	\$25,511.57	To provide stipends for outdoor education and McAuliffe Reads (\$8,313.57); and purchase Scholastic News subscription (\$3,350.00), copy supplies (\$5,000.00), classroom supplies (\$1,500.00), and site licensing for Accelerated Reader (\$7,348.00).
Laura Ingalls Wilder Elementary PTSA to Wilder Elementary School	\$4,553.00	To provide academic enrichment (\$2,050.00) and stipend for Math Olympiad (\$2,503.00).
Eastlake High School PTSA to Eastlake High School	\$10,750.00	To support drug and alcohol prevention/intervention (\$3,750.00); and purchase library books (\$3,233.00) and science microscopes (\$3,767.00).

TOTAL

\$50,093.46

E. Consent Agenda

Subject	9. Approval of Consent Agenda
Meeting	Jan 25, 2021 - Board Meeting - 7:00 p.m.
Type	Action (Consent)
Recommended Action	Move to approve January 11, 2021 consent agenda.
The board will take action to approve all items on the January 25, 2021 consent agenda.	

F. Non-Consent Agenda

Subject	1. Facility Advisory Committee Final Recommendations
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Meeting	Jan 25, 2021 - Board Meeting - 7:00 p.m.
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Type	Discussion, Information
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Lake Washington School District (LWSD) is growing rapidly. LWSD has grown over 6,000 students or 27% since 2010. The district's October 1 student enrollment was 30,600 students and by 2029-30 enrollment is expected to grow by 4,500 students (14.4%) to more than 35,000 students. Current classroom space will not accommodate this growing student enrollment, and some of the district schools are aging.

In 2014, LWSD formed a 63-member Long-Term Facility Task Force to help develop a plan to address the district's facility challenges. The Task Force reviewed the district's facility needs and developed recommendations to reduce overcrowding, accommodate a rapidly growing student enrollment and continue to provide quality learning environments and experiences for our students. Staff and community members provided feedback throughout the process. In November 2015, the Task Force recommended a long-term strategy through 2029-30, which prioritized building new schools and enlarging aging schools to address capacity needs. A Bond Advisory Committee helped develop the funding plan to implement the long-term facility recommendations. The long-term plan guides the district as we continue building toward future success. The funding plan included four phases: an April 2016 bond that was passed by voters, a February 2018 bond that was favored by a majority of voters but did not garner the needed 60 percent voter approval to pass, and future bonds planned for 2022 and 2026. In April 2019, a Capital Projects levy was passed to provide critical capacity needs.

Given that the Task Force recommendations were based on assumptions from 2014 and enrollment and growth patterns continue to change, the district brought together a Facilities Advisory committee in 2019-20 to review and update the 2014 Task Force recommendations.

In November 2019, Lake Washington School District formed a Facility Advisory Committee (FAC) to make recommendations for future facility planning, informed by enrollment trends, community expectations and district programs. The facility strategy will align with the District's strategic plan and make recommendations to accommodate our rapid enrollment growth and continue to provide quality learning environments. The 33-member committee consisted of parents, senior community members, business community members, school staff and local city representatives.

The FAC held eight meetings from November 2018 through May 2020. In February 2020, the committee solicited feedback from the community through a Thoughtexchange survey in order to gather the most important perspectives to consider as they plan for future facilities to accommodate growth. In March, due to the COVID-19 pandemic, committee meetings were moved to virtual meetings. Committee work to-date was shared at the May 4, 2020 board meeting. Preliminary recommendations were developed and presented to the board at the July 13, 2020 study session. At both meetings, the Board had an opportunity to ask questions and provide feedback.

An additional community engagement process was conducted in October 2020 through an online open house where project and financing recommendations were shared, and feedback solicited. The FAC met in November and December to review the feedback and develop final recommendations.

The FAC has completed their work and developed a final recommendations report. The FAC developed their recommendations based on enrollment and capacity projections that were done before COVID-19 acknowledging the short-term impact and continuing to plan for growth in the long-term. FAC discussions, along with community input, are reflected in the recommendations. The recommendations include projects to address lack of classroom capacity by building new schools and rebuilding or enlarging aging schools. In addition, the FAC provided funding recommendations for bond measures in two phases. The FAC confirmed the task force recommendations and provided additional recommendations for when we plan, when we build, and for ongoing community engagement and coordination. All information from the committee meetings, community surveys and board presentations are on the district's website.

FAC representatives will present a summary of the final recommendations report at the board meeting. Board action on the report is planned for February 8, 2021.

File Attachments

FAC Final Recommendations Report Jan 2021.pdf (839 KB)

G. Public and Community Affairs

Subject	1. Update on Public and Community Affairs
Meeting	Jan 25, 2021 - Board Meeting - 7:00 p.m.
Type	

H. Superintendent Report

Subject	1. Update on Pathway Forward
Meeting	Jan 25, 2021 - Board Meeting - 7:00 p.m.
Type	Information

I. Closing Items

Subject	1. Board Member Comments
Meeting	Jan 25, 2021 - Board Meeting - 7:00 p.m.
Type	Discussion

I. Closing Items

Subject2. Review of Board Meeting Schedule

MeetingJan 25, 2021 - Board Meeting - 7:00 p.m.

TypeInformation

Eric Laliberte will review the upcoming board meeting schedule.

NOTE: Under the Open Public Meetings Act (OPMA), in-person board meetings are not permitted until the end of the declared emergency or further action by the Legislature or Governor. The board will continue to hold meetings remotely until further notice.

January 30 (Saturday)	Study Session – 8:30 a.m., held remotely
February 8	Study Session - 5:00 p.m., held remotely Board Meeting - 7:00 p.m., held remotely

I. Closing Items

Subject	3. Adjournment
Meeting	Jan 25, 2021 - Board Meeting - 7:00 p.m.
Type	Action
Recommended Action	Move to adjourn the January 11, 2021 board meeting.

J. Official Minutes

Subject **1. Official Minutes - January 25, 2021 Board Meeting**

Meeting Jan 25, 2021 - Board Meeting - 7:00 p.m.

Type Minutes

The official minutes of this meeting will be posted following board approval at the upcoming board meeting.

Attached are the official minutes of the January 11, 2021 Board Meeting approved at the January 25, 2021 board meeting.