

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
March 30, 2020

The board meeting was called to order on March 30, 2020 by President Siri Bliesner at 5:00 p.m.

CALL TO ORDER

Due to current social distancing precautions because of the Coronavirus, all meeting participants will be joining the meeting remotely in alignment with current proclamation issued by Governor Inslee. The board meeting will be livestreamed and viewable on the [district website](#). Viewers could call (425) 936-2805 or (425) 936-2809, Conference ID: 471683, to listen to the meeting in alignment with the Governor's proclamation.

There will be no in-person public comment to ensure social distancing. All public comments should be submitted in writing to djenkins@lwsd.org by 1:00 p.m. on the day of the board meeting.

Members present remotely: Siri Bliesner, Mark Stuart, Chris Carlson, Eric Laliberte, and Cassandra Sage.

ROLL CALL

Present: Superintendent Jane Stavem

Chris Carlson moved to approve the agenda. Seconded by Mark Stuart.

APPROVAL OF AGENDA

Motion carried.

Siri Bliesner read public comments submitted by Lisa Guthrie regarding services for children with Individualized Education Plans (IEPs) and Tanya Rusak regarding coordination of core instruction, specifically Algebra 1 and 2, since the district closure on March 11.

PUBLIC COMMENT

Mark Stuart moved to approve the consent agenda. Seconded by Chris Carlson.

CONSENT AGENDA

Siri Bliesner, yes; Mark Stuart, yes; Chris Carlson, yes; Eric Laliberte, yes; and Cassandra Sage, yes.

Motion carried.

Approves minutes of the March 9, 16, and 23 study sessions, March 17 and March 23 special board meetings, and March 9 board meeting.

APPROVAL OF MINUTES

Approves March 30, 2019 Human Resources Report.

APPROVAL OF HUMAN RESOURCES REPORT

Approves the revised 2019-20 board meeting schedule as presented.

2019-20 BOARD MEETING SCHEDULE

Accepts the 2019-20 Building Condition Assessment Report.

BUILDING CONDITION ASSESSMENT (BCA) REPORT, 2019-20

Authorizes the superintendent or her designee to approve contract modifications with Lydig Construction, Inc. to proceed Amendment No. 5 for the Lake Washington High School Addition project in the amount of \$1,890,185 plus sales tax.

GC/CM CONTRACT AMENDMENT NO. 5 LAKE WASHINGTON HIGH SCHOOL ADDITION PROJECT (SITE 84)

NON-CONSENT AGENDA

SUPERINTENDENT REPORT

Dr. Stavem provided an update on the district closure since March 11, 2020. The week, the focus has been on how to provide ongoing continuous learning for students. School districts are navigating what online education looks like in alignment with guidance from the Office of Superintendent of Public Instruction (OSPI). School districts received additional guidance last week from OSPI and continue to add instructional resources to families. There is a wide spectrum of families wanting more and those who are just juggling to meet the daily needs of their families. Currently, plans are being developed to meet the needs of high school students to ensure that they are on track to graduate. Graduation is fast approaching and we need to acknowledge missed opportunities for students during these last few months. The district is working to ensure that all families have internet access. Another issue that is being reviewed is the possibility of losing the spring sport season which could impact college scholarships.

UPDATE ON SCHOOL CLOSURE

Dr. Stavem continued and highlighted that the current guidance from the OSPI is to move to curriculum-based remote learning. This call to action will require significant efforts and a shift in current practices. This guidance gives the district an opportunity to build upon the work which has already been started.

Dr. Stavem continued and noted that spring break will be observed by staff. Families can still access instructional resources. Nutritional services for families and childcare will still be provided.

She noted that everyone is figuring out new routines while adhering to the “shelter at home” order issued by the Governor. Parents are assisting students and teachers are working to provide resources while managing their families. Staff is working hard to fill in the gaps, connect with families, and provide learning resources. She asked families to continue to monitor the district’s website for latest developments.

Mike Van Orden, Associate Superintendent of Teaching and Learning Services, noted that this is a defining moment in history and acknowledged the work that staff has been doing. The horizon changes with updates on guidance provided at the federal and state levels. The district officially closed on March 11 and plans were made to provide learning resources to families because of the COVID-19 virus. He described a timeline of activities. On March 23, the U.S. Department of Education noted that school districts needed to deliver remote learning in case the closure was longer than expected. So, the district pivoted to switch learning from supplemental, enrichment, and reinforcement learning resources for a short-term closure to helping student progress in their learning using district curriculum and meeting the Class of 2020 graduation requirements in the likelihood that the district will be closed for the remainder of the school year.

The district has been working with the Lake Washington Education Association to develop a Letter of Understanding of how teachers will work to provide meaningful learning for students. A professional development plan has been developed to provide a different model to students which use curriculum

remote learning tools and resources starting which will begin on April 20. A voluntary pilot program will begin for some teachers to reach out to families prior to April 20. Teachers will assess and provide feedback to students on their work; course credit will be provided for secondary students. Special education teachers will contact families and determine which students need additional supports. Counselors will review the progress of seniors and reach out to those students that may need additional support to stay on track for graduation.

Mike Van Orden noted that it is unknown if the district will be closed for the remainder of the school year, but are planning for both a short-term closure and a long-term closure. He responded to board members questions.

Matt Gillingham, Associate Superintendent for Student and Community Services, provided an update on the activities of counselors. They have been meeting in small groups to address the social, emotional learning at all levels.

Jon Holmen, Deputy Superintendent, noted that the district has been working with Microsoft to review and discuss remote learning. The architecture of the network system is being reviewed due to the increased usage. Everything goes through the district network in order to ensure filtering and privacy issues.

Barbara Posthumus Associate Superintendent for Business Services, conveyed that her staff is tracking the costs of the school closure such as additional cleaning and health room supplies, additional staff time, use of outside vendors for deep cleaning, purchase of hot spots, mileage for campus security, etc. Approximately \$300,000 has been expended and that number will increase. On the other side, there have been some savings due to the school closure (less fuel for buses, lower utilities, no substitutes). There will also be revenue losses such as extended day, preschool, shuttle bus fees, refunds on athletic fees, leases, etc. Approximately \$400,000 loss in revenues. She continued and noted that King County was allowing delay in the collection of property taxes from April 30 to June 1 which will impact revenue streams.

She reviewed the status of the other funds:

Associated Student Body Fund - unknown what impacts may occur in this fund due to fundraising events being cancelled and expenditures have been made.

Capital Funds - over \$800,000 of staff laptops were purchased three months earlier for staff; \$2.9 million of student laptops were also purchased. The bond refunding scheduled for the end of April may be delayed due to change in financial markets.

Debt service fund - The delay in property tax payments/collections could impact cash available to pay debt service.

She noted that the district may be able to get reimbursement for some costs through Federal Emergency Management Act (FEMA).

Siri Bliesner thanked staff for their work during this difficult time.

BOARD MEMBER
COMMENTS

The board convened into executive session for 45 minutes at 6:45 p.m. to review the performance of public employee and reconvened at 7:30 p.m.

EXECUTIVE SESSION

Chris Carlson moved to adjourn. Seconded by Mark Stuart.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 7:30 p.m.

Siri Bliesner, President

Jane Stavem, Superintendent

Diane Jenkins
Recording Secretary